



IMPERIAL VALLEY FOREIGN TRADE ZONE

IMPERIAL COUNTY COMMUNITY AND ECONOMIC DEVELOPMENT • 940 W. Main St., Ste. #203, El Centro, CA, 92243

MEETING MINUTES

Wednesday, October 24, 2018 2:00 PM
City of Brawley, City Council Chamber
383 Main Street, Brawley, CA 92227

PROCEEDINGS

A meeting of the Imperial Valley Foreign Trade Zone – Joint Powers Authority (IVFTZ-JPA) was held on October 24, 2018, at 2:00 p.m. at the City of Brawley City Council Chamber located at 383 Main Street Brawley, CA. 92227.

ATTENDEES

JPA Members

City of Brawley
City of Calexico
City of Calipatria
City of El Centro
City of Holtville
County of Imperial

Primary

Rosanna Bayon Moore
Miguel Figueroa

Nick Wells

Alternate

Andy Horne

Consultants

Coordinating Staff

I.C. County Executive Office
I.C. Community & Econ. Development
I.C. Community & Econ. Development

Esperanza Colio Warren
Jade Padilla
Jonathan Garcia

Other Invites



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MINUTES

I. Call meeting to order

- a. Roll call.

Meeting was called to order by Miguel Figueroa at 2:05 p.m. Roll call was performed by Jonathan Garcia with four (4) JPA members present; it was determined that quorum was met.

- b. Approval of 06/21/2018 minutes.

Nick Wells motioned to approve minutes as presented, Andy Horne 2nd. **Vote:** 4 in favor, 0 against, 0 abstain at the time of the vote. **Motion passed.**

II. Discussion/action

- a. Feedback from Officer Avila – Pimentel Deactivation.

E. COLIO WARREN provided feedback to the Board Members regarding the status of Pimentel's cancellation due to non-payment of fees. A letter was mailed to Officer Avila from U.S. Customs to confirm the cancellation of Pimentel's agreement. Additionally, Officer Avila mentioned to Mrs. Colio Warren that the Pimentel facility was empty upon arrival. The deactivation process has already begin.

E. COLIO WARREN also mentioned the attempts to contact My Distribution Center. As of today, Imperial County Community and Economic Development has not received any responses from My Distribution Center pertaining their intentions of becoming a potential IVFTZ operator.

- b. Approval of Imperial Valley Foreign Trade Zone #257 FY 18-19 Budget.

E. COLIO WARREN presented the proposed budget for FY 18-19 will be 50% of the membership fee share for existing members based on the Alternative Site Framework (ASF) Contributions model prepared by ITC. The full membership fees were noted as follows: County of Imperial - \$11,700, City of Brawley - \$9,000, City of Calipatria - \$1,260, City of El Centro - \$15,180, City of Holtville - \$2,160, and City of Calexico - \$14,100. E.C. WARREN mentioned the notation for past fees owed by the City of Calexico. After some discussion, the County and the City of Calexico will check past payments from the City of Calexico to verify if fees are owed. It was also noted that the City of Holtville is a new member; thus, will be paying the full membership fee. E.C. WARREN explained the availability of contingency funds and noted that the funds belong to the original contributing members. A discussion was held to discuss the potential use of the contingency funds as credits to the cities and the future plans to handle business with the City of Westmorland and the City of Imperial.

On a side note, E. COLIO WARREN also mentioned that a new potential member would like to start the process to become a potential IVFTZ operator. Unfortunately, the potential member,



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Mr. Eduardo Medina, was not able to attend this meeting. He is requesting a special meeting to present his proposal to the Board to become a new operator. E. COLIO WARREN also noted two additional potential clients interested in FTZ benefits. The Members then discussed the nature and legality of the business (industrial hemp) in relation to FTZ.

A. HORNE emphasized that during the previous IVFTZ meeting, the Board took action to reduce the contribution to the existing members by 50% from their remaining FTZ balance and should check the balance again at the end of this fiscal year. Clarification was provided regarding the "Contingency" item in the budget; resulting in a request being made to identify this item as "Year End Balance." A. HORNE motioned to approve current budget; however, the \$60,597.65 will be re-labeled with a modest contingency of \$10,000 and the balance labeled as projected year-end balance. R. MOORE second motioned for potential amendment. In addition, A. HORNE motioned for coordinating staff to return to the next meeting with a policy statement to vote for the carryover balance as to how it will be treated in regards to future credits toward membership dues. 2nd by Rosanna Moore; emphasizing the line item labeling and direction for staff to prepare a policy for future action as it relates to the remainder (balance). **Vote:** 4 in favor, 0 against, 0 abstain at the time of the vote. **Motion passed.**

- c. Review of IVFTZ Marketing Plan by David Harlow.

Item was tabled for next IVFTZ meeting.

A request was made from A. HORNE to hold a special meeting to discuss OMG Freight Forwarders item. E. COLIO WARREN noted we can hold the requested special meeting and can provide an update on findings regarding the aforementioned hemp manufacturing/distribution issue.

A short conversation was held regarding the pending review, discussion, and additional meetings to take place for the marketing plan.

III. Future agenda items and other business

E. COLIO WARREN announced the merger of the Imperial County Community and Economic Development department with the Imperial County Workforce Development Office. She explained the reorganization for the merged office, new job assignments, and its relation to the functionality of FTZ.

IV. Next meeting date

TBD

V. Meeting adjourned

- a. Meeting adjourned at 2:32 p.m.