



IMPERIAL VALLEY FOREIGN TRADE ZONE

IMPERIAL COUNTY COMMUNITY AND ECONOMIC DEVELOPMENT • 940 W. Main St., Ste. #203, El Centro, CA, 92243

MEETING MINUTES

Thursday, February 6, 2014
2:00 p.m.

City of El Centro Economic Development Department
1249 W. Main St., El Centro, CA 92243

PROCEEDINGS

A meeting of the Imperial Valley Foreign-Trade Zone – Joint Powers Authority (IVFTZ-JPA) was held on Thursday, February 6, 2014, at 2:00 p.m., at the City of El Centro Economic Development Department, located at 1249 West Main Street, El Centro, CA 92243.

ATTENDEES

JPA Members

Julia OSUNA	City of Calexico
Gordon GASTE	City of Brawley
Deborah HARROLD	City of El Centro

Consultants

David HARLOW	ITC-Diligence, Inc.
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Coordinating Staff

Esperanza M. COLIO	I.C. Community and Econ. Development
Juan SALGADO	I.C. Community and Econ. Development

MINUTES

I. Call meeting to order

a. Roll call

Meeting was called to order by J. OSUNA at 2:12 p.m. Roll call was performed by J. SALGADO. With two (2) members present, it was determined that quorum was met. **Present: three (3) JPA members, two (2) coordinating staff, one (1) consultant.**

b. Approval of minutes from 12/05/2013

J. OSUNA opened discussion on the minutes dated 12/05/2013. J. OSUNA noted that as she was the only JPA member currently in attendance whom also attended the 12/05/2013 meeting, she would not be able to have a motion to approve the minutes seconded. J. OSUNA requested approving the 12/05/2013 minutes be delayed until the next JPA meeting.

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II. Discussion/action

a. Update on Conference Call with FTZ Board and County Counsel

J. OSUNA opened discussion on the Conference Call with FTZ Board and County Counsel. E.M. COLIO noted that the County was advised that as the JPA does not have By-laws, and on the original application, the County of Imperial is listed as the “applicant”, the County of Imperial is the “grantee”, and currently has the power to sign and execute documents. Changing the “grantee” to the “IVFTZ-JPA” would allow the JPA (through an adopted set of By-laws) to appoint a chairperson who would have the power to sign and execute documents and contracts.

c. Adopt By-laws

J. OSUNA opened discussion on adopting the By-laws. E.M. COLIO suggested that perhaps the JPA would like to wait on adopting the By-laws until a larger number of primary members were present, as the current quorum in attendance at the meeting was made up entirely of alternate members. D. HARLOW suggested that if the JPA adopted the By-laws at this meeting, they could amend them as needed at future meetings. J. OSUNA stated that the JPA would postpone adopting the By-laws until the primary members of the JPA were in attendance to vote on them.

d. Update on RFP for Alternative Site Framework

J. OSUNA opened discussion on the RFP for Alternative Site Framework. J. OSUNA yielded the floor to D. HARLOW, as his presentation would address Discussion/Action Items D and E.

e. Update on Marketing Plan

See Discussion/Action Item D.

III. Presentation – David Harlow, ITC-Diligence, Inc.

a. Alternative Site Framework

D. HARLOW presented information regarding the Alternative Site Framework.

b. Marketing Plan

D. HARLOW presented information regarding the Marketing Plan.

IV. Public comments, reports, and discussion items

D. HARLOW noted that Daniel Romero has asked to be put on the agenda for the next IVFTZ JPA meeting, to present an update of his business.

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V. Future agenda items and other business

a. Future agenda items

J. OSUNA noted that future agenda items include: (1) approve by-laws, (2) alternative site framework, (3) David Harlow presentation, (4) Daniel Romero presentation.

f. Other business

Nothing to note.

VI. Next meeting date

a. *To be determined*

VII. Meeting adjourned

a. Meeting was adjourned at 3:07 p.m.