



IMPERIAL VALLEY FOREIGN TRADE ZONE

IMPERIAL COUNTY COMMUNITY AND ECONOMIC DEVELOPMENT • 940 W. Main St., Ste. #203, El Centro, CA, 92243

MEETING MINUTES

Wednesday, June 3, 2015 2:00 PM
Brawley Police Department, Emergency Operations Center
351 Main Street, Brawley, CA 92227

PROCEEDINGS

A meeting of the Imperial Valley Foreign Trade Zone – Joint Powers Authority (IVFTZ-JPA) was held on Wednesday, June 3, 2015 at 2:00 p.m. at the Brawley Police Department, Emergency Operations Center, located at 351 Main Street, Brawley, CA 92227.

ATTENDEES

JPA Members

City of Brawley
City of Calexico
City of El Centro

Primary

Rosanna Bayon MOORE
Richard WARNE

Alternate

Julia OSUNA
Marcela PIEDRA

Consultants

ITC-Diligence, Inc.

David HARLOW

Coordinating Staff

I.C. Community & Econ. Development

Esperanza Colio WARREN

Stefanie SIQUEIROS

MINUTES

I. Call meeting to order

- a. Roll call

Meeting was called to order by R. WARNE at 2:11 p.m. Roll call was performed by S. SIQUEIROS with three (3) JPA members present, it was determined that quorum was met. **Present:** City of Brawley, City of Calexico, City of El Centro.

- b. Approval of 03/30/2015 minutes

R. WARNE opened discussion to approve the minutes for 03/30/2015. R. WARNE motioned to approve the minutes. R. MOORE seconded the motion. R. WARNE put the motion to a vote. **Vote:** 3 in favor, 0 against, 0 abstain at the time of the vote. **Motion passed.**

II. Discussion/action

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a. Errors and Omissions Policy

Eric HAVENS from County of Imperial, County Counsel opened the discussion regarding the Errors and Omissions Policy. E. HAVENS recommended keeping the Errors and Omissions Policy on the Operator's Agreement. The Errors and Omissions policy provides protection to Zone Grantee (Imperial County). It was discussed among IVFTZ members to look into different pricing options for Errors and Omissions Policies. M. PIEDRA suggested that County Counsel research what our exposure would be if the Errors and Omissions Policy liability requirement is decreased. M. PIEDRA also suggested that our department research what the insurance premium would be if the Errors and Omissions Policy liability requirement is reduced. ICCED staff was directed to please provide a follow-up on Errors and Omissions Policy at the next IVFTZ meeting.

b. Update on current applications

D. HARLOW provided an update on current applications. JE Exports Minor Boundary Modification (MBM) application has been re-filed, the letter to Mr. Kemp has been sent, and within the next several weeks it is anticipated we will have an approval. Activation application for JE Exports has also been filed and it is currently awaiting Foreign Trade Zone board approval.

D. HARLOW also provided an update regarding Pacificland, at the moment customs and Foreign Trade Zone board are waiting for construction of the proposed Foreign Trade Zone facility to be completed. The Activation application is also pending construction of the facility.

D. HARLOW presented an update on My Distribution Center; Mr. Romero needs to pay the grantee fee and get the insurance in place. Several emails have been sent by D. HARLOW to Mr. Romero regarding compliance with the requirements to become a zone grantee.

R.B. MOORE made a motion to place a timeline on the pending application from Mr. Romero with a close out date of December 31, 2015. M. PIEDRA seconded the motion. R. WARNE put the motion to a vote. **Vote:** 3 in favor, 0 against, 0 abstain at the time of the vote. **Motion passed.**

D. HARLOW provided an update on the application from UCLI (Daniel Chiu); this potential zone operator is also pending construction.

c. Alternative Site Framework (ASF) Update

E.C. WARREN provided an update to the Alternative Site Framework application with Miller & Co. The consultant has provided the necessary insurance requirements and we are now in the final steps of the contract. The goal is to have the ASF application completed by the end of the summer.

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d. IVFTZ Proposed Multi-Agency Cost Sharing

E.C. WARREN provided an overview of the Proposed Cost Sharing for IVFTZ. It was discussed among the IVFTZ board members that it will be a good idea to keep the current cost sharing as it is. It was discussed among the IVFTZ board members that the proposed cost-sharing formula be put in effect until the year 2016-17. E.C. WARREN mentioned she will have a conversation with Mr. Cordova for his advice on this proposed multi-agency cost sharing.

R.B. MOORE made a motion to adopt the Multi-Agency Cost Sharing Formula based on population with the total contribution of \$60,000 to go into effect in 2016-17. M. PEDRA seconded the motion. R. WARNE put the motion to a vote. **Vote:** 3 in favor, 0 against, 0 abstain at the time of the vote. **Motion passed.**

e. Budget update

E.C. WARREN presented an update on the current 2014-15 IVFTZ budget as of April 30, 2015.

f. Proposed 2015-2016 Budget

R. WARNE opened the discussion on the proposed 2015-16 IVFTZ Budget. E.C. WARREN presented the proposed budget to the IVFTZ members. J.OSUNA made a suggestion to board members to increase the office supplies budget to eight-hundred dollars total. M. PIEDRA made a motion to approve the budget with the amendment to change office supplies expenses to eight-hundred-dollars total. R.B. MOORE seconded the motion. R. WARNE put the motion to a vote. **Vote:** 3 in favor, 0 against, 0 abstain at the time of the vote. **Motion passed.**

III. Future agenda items and other business

- a. Errors and Omissions Policy Follow-up
- b. Alternative Site Framework Update
- c. Approval of Travel for FTZ Annual Conference
- d. Status on City Manager's meeting regarding proposed Multi-Agency Cost-Sharing

IV. Next meeting date

- a. August 19, 2015 at 2:00 p.m. in the City of Calipatria.

V. Meeting adjourned

- a. Meeting was adjourned at 2:41 p.m.