



IMPERIAL VALLEY FOREIGN TRADE ZONE

IMPERIAL COUNTY WORKFORCE AND ECONOMIC DEVELOPMENT • 2799 S. Fourth Street, El Centro, CA, 92243

MEETING MINUTES

Wednesday, September 15, 2021 @ 1:30 P.M.
Zoom Meeting

PROCEEDINGS

A meeting of the Imperial Valley Foreign Trade Zone – Joint Powers Authority (IVFTZ-JPA) was held on September 15, 2021 @ 1:30 P.M. utilizing the Zoom meeting application due to the coronavirus pandemic. Members of the public were encouraged to submit their comments via email prior to the day of the meeting.

ATTENDEES

JPA Members

City of Brawley
City of Calexico
City of Calipatria
City of El Centro
City of Holtville
County of Imperial

Primary

Tyler Salcido
Miguel Figueroa
Rom Medina
Adriana Nava
Nick Wells

Alternate

Esperanza Colio Warren

Consultants

None

Coordinating Staff

I.C. Workforce & Economic Development
I.C. Workforce & Economic Development
I.C. Workforce & Economic Development

Priscilla Lopez
Jade Padilla
Tyler Mayo

Other Invites

None

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County of Imperial · City of Brawley · City of Calexico · City of Calipatria · City of El Centro · City of Holtville



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MINUTES

I. Call meeting to order

- a. Roll call.

Meeting was called to order by ADRIANA NAVA at 1:35 P.M. Roll call was performed by J. PADILLA with five (5) JPA members present; quorum was met

- b. Approval of 05/19/2021 Minutes.

NICK WELLS motions to adopt the minutes as presented. ADRIANA NAVA 2nd the motion. **Vote:** 3 in favor, 0 against, 2 abstain at the time of the vote. **Motion Approved.**

ADRIANA NAVA requested an update on the Strategic Marketing Plan. J. PADILLA stated that she has not received an update regarding the marketing plan, and will follow up with the FTZ Consultants.

II. Discussion/direction/action/update

- a. Discussion/Action regarding selecting a chair and vice chair of IVFTZ-JPA and membership forms.

J. PADILLA mentioned that every fiscal year requires the election of a new FTZ Chairperson and Vice Chairperson, along with updated membership forms.

ESPERANZA COLIO WARREN joined the meeting on behalf of the County of Imperial.

ADRIANNA NAVA motioned to nominate N. Wells, City Manager of Holtville as the new FTZ Chairperson. ESPERANZA COLIO WARREN 2nd the motion. **Vote:** 6 in favor, 0 against, 0 abstain at the time of the vote. **Motion Approved.**

NICK WELLS motioned to nominate M. Figueroa, City Manager of Calexico as Vice Chairperson. TYLER SALCIDO 2nd the motion. **Vote:** 6 in favor, 0 against, 0 abstain at the time of the vote. **Motion Approved.**

J. PADILLA requested that every FTZ Member review and submit the membership forms with the appropriate primary and alternate members for the upcoming fiscal year.

- b. Ratification of the NAFTAZ Virtual Annual Seminar Attendance

J. PADILLA stated that the NAFTAZ Annual Seminar Attendance needs to be ratified by the FTZ members, because it was approved via email. TYLER SALCIDO motioned to



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approve the ratification of the seminar attendance. ESPERANZA COLIO WARREN elected to abstain from voting as she has requested to participate in the conference. ADRIANNA NAVA 2nd the motion. **Vote:** 5 in favor, 0 against, 1 abstain at the time of the vote. **Motion Approved.**

- c. Authorization to submit the Minor Boundary Modification for JE Export's FTZ expansion and execute the Concurrence Letter to the FTZ Board for Approval.

J. PADILLA discussed with the FTZ Board that JE Exports contacted FTZ consultants, IMS Worldwide, regarding an expansion, the terms of which would be obtaining a facility for cold storage. This expansion requires the submittal of a minor boundary modification application. J. PADILLA informed the FTZ Board that the County requires Board approval to submit the minor boundary application and letters of concurrence to Border Patrol and NAFTAZ on their behalf.

E.C. WARREN stated that the current FTZ fee schedule does not have language for subzones. J.PADILLA commented that the FTZ Consultants have looked into this already and provided their current fees and subzones. E.C. WARREN questioned whether or not the FTZ Board has approved an updated new fee schedule that includes subzones. J. PADILLA provided the group with a copy of the board approved fee schedule and minutes from 2011.

A. NAVA suggested that FTZ Board should do a short closeout/debrief with applicants in the future. J. PADILLA commented that the County could begin to start that process if the FTZ Board approves. ESPERANZA COLIO WARREN motioned to approve the submittal of the Minor Boundary Modification for JE Exports and execute the Concurrence Letter. ADRIANNA NAVA 2nd the motion. **Vote:** 6 in favor, 0 against, 0 abstain at the time of the vote. **Motion Approved.**

III. Future agenda items and other business

A. NAVA discussed the first item should be to follow up with the FTZ Consultants regarding the Strategic Marketing Plan. A. NAVA suggested that the second item should be to conduct debriefs with consultants to find out what the FTZ Board can do better.

IV. Next meeting date

Date: November 17, 2021 at 1:30 P.M.

Location: City of El Centro or Zoom Meeting

V. Meeting adjourned

- a. Meeting adjourned at 2:10 P.M.