

IMPERIAL VALLEY FOREIGN TRADE ZONE

IMPERIAL COUNTY COMMUNITY AND ECONOMIC DEVELOPMENT • 940 W. Main St., Ste. #203, El Centro, CA, 92243

MEETING MINUTES

Monday, August 14, 2017 09:30 AM
Imperial County Planning and Development Department Conference Room
801 Main St. El Centro, CA. 92243

PROCEEDINGS

A meeting of the Imperial Valley Foreign Trade Zone – Joint Powers Authority (IVFTZ-JPA) was held on August 14, 2017 at 09:30 a.m. at the Imperial County Planning and Development Department conference room located at 801 Main St. El Centro, CA. 92243.

ATTENDEES

JPA Members

City of Brawley
City of Calexico
City of Calipatria
City of El Centro
County of Imperial

Primary

Rosanna Bayon MOORE
Armando VILLA

Alternate

Marcela PIEDRA
Andy HORNE

Consultants

ITC-Diligence, Inc.

Coordinating Staff

I.C. Community & Econ. Development Esperanza Colio WARREN David HERNANDEZ

Other Invites

MINUTES

I. Call meeting to order

- a. Roll call

Meeting was called to order by A. VILLA at 09:41 a.m. Roll call was performed by David



IMPERIAL VALLEY FOREIGN TRADE ZONE

Hernandez with three (3) JPA members present and one (1) by phone (R. MOORE), it was determined that quorum was met.

b. Approval of 03/20/2017 minutes

M. PIEDRA motioned to approve minutes as presented, A. HORNE 2nd. **Vote:** 4 in favor, 0 against, 0 abstain at the time of the vote. **Motion passed.**

II. Discussion/action

- a. Discussion/action – Renewal of contract to retain David Harlow as the IVFTZ consultant.
E. WARREN gave information on the request to renew the contract with David Harlow and ITC-Diligence, Inc. as the IVFTZ consultant for 12 months at \$2,000 per month. Further discussion on the duties that Mr. Harlow performs was also discussed with the JPA.
A. HORNE motioned to extend the contract with ITC-Diligence, INC. as the IVFTZ consultant, M. PIEDRA 2nd. **Vote:** 4 in favor, 0 against, 0 abstain at the time of the vote. **Motion passed.**

b. Discussion/action on 2016-2017 delinquent contribution accounts

- i. Margarita Pimentel
- ii. City of Calexico

A discussion on the delinquent annual contribution account for Margarita Pimentel was conducted. After further information was given questions were made on what could be done, M. PIEDRA suggested that a letter by the chairperson be sent to Ms. Pimentel explaining that she is delinquent and that her operator's designation may be revoked by the IVFTZ.

M. PIEDRA motioned to begin invoicing for annual contributions at the beginning of the fiscal year and to send out a letter to MS. Pimentel, A. VILLA 2nd. **Vote:** 4 in favor, 0 against, 0 abstain at the time of the vote. **Motion passed.**

c. Update on city participation with the IVFTZ

E. WARREN gave her report on the status of the remaining cities that are currently not members of the FTZ. M. PIEDRA suggested that a meeting be set for further discussion with the City of Imperial about their membership with the IVFTZ. A. Villa agreed that a meeting would be beneficial to help the effort to have the City of Imperial join the IVFTZ-JPA.

A. Villa motioned to schedule a meeting with the pending cities to discuss their membership, A. HORNE 2nd. **Vote:** 4 in favor, 0 against, 0 abstain at the time of the vote. **Motion passed.**

d. Discussion/action on 2017-2018 budget

E. WARREN explained the new 2017-2018 budget options for the JPA and how last year's budget closed. Further discussion on those inactive operators was had and what could be done to assist those operators with a prompt activation was discussed. Direction to give notice of 45 days to comply with the activation with My Distribution Center was made.

M. PIEDRA motioned to give notice to operators of 45 days to comply with activation.



IMPERIAL VALLEY FOREIGN TRADE ZONE

, A. HORNE 2nd. **Vote:** 4 in favor, 0 against, 0 abstain at the time of the vote. **Motion passed.**
E. WARREN continued to review the new 2017-2018 budget options.

- e. Discussion regarding the NAFTA Annual Conference and Exposition

This Item was tabled for the next meeting in order to provide a budget for the attendance of 3 JPA Members and the County Representative.

- f. Discussion/action IVFTZ #257 Marketing Plan Reassessment

The JPA reviewed the marketing plan proposal submitted by ITC-Diligence, Inc. and were unable to make a decision on accepting the plan. This item was tabled for the next meeting in order to receive more information on the proposal.

III. Future agenda items and other business

IV. Next meeting date

TBD

V. Meeting adjourned

- a. Meeting was adjourned at 10: 51 a.m.