

County of Imperial
Workforce & Economic Development
Request for Proposals
Appraisal Services for Housing Rehabilitation Projects and Programs

ADDENDUM NO. 1

January 17, 2020

This ADDENDUM is hereby made part of the Request for Proposals and Scope of Services to the same extent as if originally included therein, and shall signed by the bidder and included with the proposal.

Edit No. 1: Request for Proposals – Exhibit 2 – Information for Proposers - Section 4 – SCOPE OF SERVICES – Subsection 4.4 – states:

An adequate description of the physical characteristics of the property including location, zoning, present use, and an analysis of highest and best use.

As further clarification, the County wishes to contract with an individual or firm on an as-needed basis to provide the following services: The appraiser shall provide pre-rehabilitation and post rehabilitation appraisals for housing rehabilitation projects.

Question No. 1: What type of properties will need appraisal services?

Response No.1: Section 4.1 specifies that the individual or firm will provide appraisal services to the COUNTY for a period of three years.
As further clarification, the appraiser shall provide services on residential housing rehabilitation projects as identified by Imperial County Workforce and Economic Development Director.

Question No. 2: Will the appraiser be provided with the Housing Rehabilitation Construction Management provider's scope of work, breakdown of cost, and description of materials used in the housing rehabilitation projects?

Response No. 2: Yes, all material related to the Construction Manager's scope of work, breakdown of cost, and description of materials used in the housing rehabilitation projects will be provided to the selected individual or firm.

Question No. 3: Will the appraiser need to complete the final inspections of the housing rehabilitation projects?

Response No. 3: No, the Housing Rehabilitation Construction Management provider will provide the final inspection services on housing rehabilitation projects.

Question No. 4: Is there a specific turn-around time needed to submit appraisals?

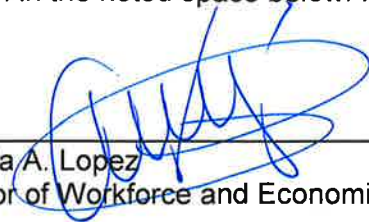
Response No. 4: Section 4.6 specifies that the appraisal must include effective date of valuation, date of appraisal, signature, and certification of the appraiser. Furthermore,

Section 12.5 identifies that subject to any limitations stated in proposals, the specified Appraisal Services shall be completed and delivered to the Workforce and Economic Development Director within 10 calendar days after written authorization to proceed is received, barring circumstances beyond the Appraiser's control that force a delay. In such an instance, the Appraiser will inform the Workforce and Economic Development Director of the cause of such delay.

**County of Imperial
Workforce & Economic Development
Request for Proposals
Appraisal Services for Housing Rehabilitation Projects and Programs**

**ADDENDUM NO. 1
ACCEPTANCE OF NOTICE**

Please acknowledge receipt of this Addendum No. 1 consisting of 3 pages and attachments, by signing and returning a copy of this Acceptance of Notice. Each proposing agency must acknowledge receipt of this addendum in the noted space below. Include a copy of this addendum with your Proposal Package.

By:  _____
Priscilla A. Lopez
Director of Workforce and Economic Development

Date: January 17, 2020

ACCEPTANCE OF NOTICE

Receipt of the ADDENDUM No. 1 is hereby acknowledged by:

Company Name

Date

By: _____
Print Name & Title

Signature